

### ***What should I do if someone in my household needs affordable housing?***

If anyone in your household is in need of a house to buy/rent/build now, or in the next five years, please complete **both art 1 and Part 2**.

If you have, for example, several adult children needing separate homes in the future and if the main household itself is needing alternative accommodation in the next 5 years, please complete a **Part 2** form for each households in need. **Please do not photocopy original forms** as we count how many forms are sent out and copies sent/returned will affect the percentage return rate. Extra forms are available from Cumbria Rural Housing Trust on 01768 210264 or email [email@crht.org.uk](mailto:email@crht.org.uk) .

We also want to reach anyone else who lives outside of the area, who has a connection to the parish, including employees who work in the parish but live elsewhere. We also want to contact people who have had to leave the area and have a need to move back, so if you know of such households ask them to contact Cumbria Rural Housing Trust for a survey form.

### ***What if no one in my household needs alternative housing?***

Even if no-one in your household is in need of housing, please fill in **Part 1**. Planners need an accurate picture of the housing situation, and we want your views on housing and possible sites.

### ***What if my house is a second home or a holiday cottage?***

Please **complete Part 1**. It will help to give an overall view of housing in the area.

### ***What if I am retired?***

Everyone counts and local authorities, planners and councillors need an accurate picture of the current housing situation and, we want your views on housing and possible sites, so please do join in and return your completed survey form.

### ***Who pays for the survey?***

Your local District Council (and usually the Lake District National Park) usually funds the survey if it covers the area of the survey.

### ***Is this survey confidential?***

- Cumbria Rural Housing Trust, who are covered by the Data Protection Act, will keep your information strictly confidential.
- No details in the survey report will be identifiable to an individual.
- If you give your name and address, it will not be passed on to anyone else without your permission.

### ***What will happen to the information?***

Once received, the information is input onto a computer programme for analysis by an independent authorised person unconnected with the Parish.

Those who input the information are experienced in this type of work and Endeavour to accurately portray the picture painted with the information provided.

### ***Why do I need to give personal information?***

The personal information in the Part 2 of the form is needed to assess if you fit the criteria of being local, in need of alternative housing, and that you are unable to buy a suitable house on the open market. Without this information, it will be difficult to decide what the level and type of need is and whether to give priority to funding for affordable or local housing here rather than elsewhere.

To assess if a household is in need of affordable housing and cannot afford to buy on the open market, it is important that all the questions are completed in Part 1 and Part 2. If you are just completing Part 1 of the form and you do not wish to answer some of the questions, leave them blank.

### ***When would we contact you?***

We would only contact you if we felt the information you have provided is not clear and we needed it verified.

### ***Businesses***

Survey forms will be sent to businesses in the Parish, asking them to pass forms on to their employees, as those people who work in the area but who cannot afford to live here, may be eligible for housing here. It is also good to hear from those people who may have moved away from the Parish but who have a need to return to live in the area. Therefore, if you know of such households, please could you ask them to contact Cumbria Rural Housing Trust (Tel: 01768 210264), so they can be sent a copy of the survey form.

### ***Additional Information***

Please also give any additional information you think may be relevant.

### ***Comments***

All comments are welcome. Please try to provide comments clearly and concisely. If they are considered offensive, they will not be printed. All comments will be published at the Managers discretion.

If you require help completing the form, or you need it in an alternative format, or you have any queries, please contact Cumbria Rural Housing Trust, Redhills House, Redhills Business Park, Penrith, Cumbria, CA11 0DT. Telephone 01768 210264 or [email@crht.org.uk](mailto:email@crht.org.uk). Further information is also available on [www.crht.org.uk](http://www.crht.org.uk)